**Request to Use UConn Health as a Recruitment Site**

**(Without UConn Health Engagement\*)**

UConn Health [policy](https://ovpr.uchc.edu/wp-content/uploads/sites/2568/2015/08/HSPP-CR-Pol-2011-015.0.pdf) requests external researchers obtain approval from the Director of the Human Subject Protection Program to use UConn Health as a recruitment site when UConn Health is not engaged in the conduct of the research (for example, when posting recruitment flyers or setting up a recruitment table set in a common area). If you would like to conduct recruitment activities at UConn Health for your research that does not engage UConn Health, please use this form.

1. Project Title and IRB# :
2. IRB of record and date of approval:
3. Principal Investigator name, contact information, and home institution :
4. Names and institutional affiliations for all investigators and study personnel who will be engaged in human subjects research:

[ ] Check here if no UConn Health employees are involved in the research

1. Describe the study target populations that will be recruited:
2. Please indicate the Department and place where the recruitment will take place
3. Describe the data to be collected and/or accessed during the recruitment activity occurring in the UConn Health facility:

**Please submit the completed form and any approved recruitment materials**

**to be used at UConn Health to** **irb@uchc.edu**

\* An institution becomes "engaged" in human subjects research when its employees or agents (i) intervene or interact with living individuals for research purposes or (ii) obtain individually identifiable private information for research purposes [45 CFR 46.102(d),(f)]. An institution is automatically considered to be "engaged" in human subjects research whenever it receives a direct DHHS award to support such research. In such cases, the awardee institution bears ultimate responsibility for protecting human subjects under the award.