Associated research study staff can link an encounter to a study from the Research Home Dashboard. Encounters should be linked before the visit begins to ensure that the patient and/or the study are billed appropriately.

1. Start by clicking the **“Pencil Icon”** next to *UC Appointment Search for Research Coordinators.*

Ensure that the *Research Study ID* is correct and the *Enrollment Status* is *Consented/Enrolled.* Click **“Run.”**



1. All of the research participants that have been associated with the identified study AND are in the

*Consented/Enrolled* status will appear on the Research Study Report with the research participant’s appointment. Right click on the appropriate research participant’s appointment and click **“Link to Research Study.”**



1. 3. Check the appropriate study. Click **“Accept.”** Next, choose the appropriate visit for which the
2. research participant will be having. Click **“Accept.”**



1. The associating encounter to study activity is complete once the *Linked Research/Beaker Icon* appears next to the *Appt Time.*



|  |  |
| --- | --- |
| You Can Also... | You Can Also… |

Link the Encounter to the study from the research participant’s *Appointment Desk* by right clicking on the appropriate encounter and clicking **“Link Research Study.”**

